

## HOSPITALITY SERVICES RATE SHEET 2023-2024 ACADEMIC YEAR

	Maximum Space Capacities				External		UC Merced Staff/ Faculty		UC Merced Student Clubs*		Hourly Charges
	Theatre	Classroom	Banquet	Pods	1/2 Day (1-4 Hours)	Full Day (4-8 Hours)	20% Discount		40% Discount		Prior to 7am After 8 Hours, After 11pm All prices are per hour
							1/2 Day	Full Day	1/2 Day	Full Day	
<b>Dr. Vikram and Priya Lakireddy Grand Ballroom</b> <i>5,737 Sq. Ft.</i>	517	Upon Request at additional cost	250	Upon Request at additional cost	\$1,300	\$1,500	\$1,040	\$1,200	\$780	\$900	External: \$188 Staff: \$150 Student: \$113
<b>Room 105 and 110</b> <i>1,573 Sq. Ft. (Each)</i>	105	60	80	72	\$350	\$600	\$280	\$480	\$210	\$336	External: \$75 Staff: \$60 Student: \$45
<b>Room 205, 210, 215, 225</b> <i>550 sq. ft. (Each)</i>	30	25	24	32	\$175	\$225	\$140	\$180	\$105	\$135	External: \$28 Staff: \$23 Student: \$20
<b>California Room</b> <i>2,501 Sq. Ft.</i>	280	Upon Request at additional cost	96	Upon Request at additional cost	\$350	\$600	\$280	\$448	\$210	\$336	External: \$75 Staff: \$60 Student: \$45
<b>Crescent Arch Room</b> <i>1,761 Sq. Ft.</i> <i>Please note: Room is limited to existing furniture in the room, please contact Hospitality Services for details.</i>	40	40	40	35	\$150	\$225	\$120	\$180	\$90	\$135	External: \$28 Staff: \$23 Student: \$20
<b>Conference Center Terrace</b>	N/A	N/A	96	N/A	Available with rental of Conference Center Spaces: \$250 Half Day Rate, \$500 Full Day						

**Exterior Spaces:** Submission of FM Help, GovMotus and Layout Creation: \$50  
 Complex Event Starts at \$120. Ex: Multiple Venues, Event Planning, Coordinaton of Campus Partners and Outside Vendors  
 Does not include costs of FM Help Services/Rentals or Costs associated with Lakeside Catering  
 All Fixed Costs will be billed by hospitality services, Variable costs such as FM Help support will be billed directly to the Clients COA

<u>ADDITIONAL ITEMS/FEES: ALL PRICES ARE PER DAY UNLESS NOTED</u>			
Microphones	Wireless Handheld	\$50 ea.	Ballroom Rentals include 1 Handheld and 1 Podium Microphone
	Wireless Lavalieri	\$75 ea.	
AV Technician		\$50	Per Hour with a 2 Hour minimum
AV Student/ Event Assistant		\$25	Per Hour with a 2 Hour Minimum
Ballroom Stage Removal/Augmentation		\$300	
Table Top Power		\$15	per unit
Hospitality Services reserves the right to determine all staffing levels			

<u>CANCELLATION POLICY</u>		
From	To	
30 Days	16 Days	25 % of Room Rental
15 Days	8 Days	50 % of Room Rental
7 Days	Event Day	100 % of Room Rental
All dates for cancellation policy are from the event date.		